

Volunteer Opportunity Description

Project Management Institute Pike's Peak Regional Chapter (PMI PPRC)

Role Title	Military Liaison
Reports To	Director of Military Outreach
Type of interaction (in person or virtual)	In-person and Virtual
Estimated Time Commitment	4-6 hours / month
Description or summary of position	Serve as a liaison between the PPRC Military Outreach Committee and the local military community. The Military Liaison will act as a guide and bridge to military personnel interested in PMI for Q&A, membership benefits/discounts, as well as certification support and connectivity.
Deliverables	<ul style="list-style-type: none"> • Provide written contributions for the newsletter/website as needed. • Support MOC Charter and Plan
General Duties and Responsibilities	<ul style="list-style-type: none"> • Advocate for the profession of project management. • Provide information to military members on PMI values, process, skills and certifications. • Provide project management certification application assistance to military personnel. • Work as a mentor to a military protégé, if needed. • Support Director in developing and executing the military outreach program. • Works with local chapter POC to announce new military memberships at meetings. • Participates in chapter meetings, MOC Strategic Planning sessions and application workshops. • The member must commit to serving as a mentor to the board, providing guidance and insight based on their past experience. • Works with local chapter to announce new military memberships at meetings.
Experience Qualifications and Requirements	<p>Eligibility for this position is as follows:</p> <ul style="list-style-type: none"> • The member must be current with their PMI PPRC Dues and in good standing. • Active, retired or honorably discharged member of one of the armed services within the United States. • Apply for position using PPRC Volunteer application form
Is chapter membership required?	Yes
Number of required years as a member	Active chapter member, no minimum years of membership required
Desired Skill Sets	<ul style="list-style-type: none"> • Passion for military • Excellent interpersonal skills, working well with people and team • Convincing communicator both in person and virtually • Consistent record of taking the initiative and being self-motivated
Credential Type Required	Has at least applied and been accepted for a PMI Certification

Resume required?	No
Interview required?	Yes, vetted and approved by the Director of Military outreach
Travel required?	No, however opportunities are available to attend PMI's leadership conferences held twice a year.
Term limit for opportunity	1-year term, renewable voluntarily with approval of the Director of Military Outreach.
Activity/Time Reporting	Hours can be self-reported via the PMI PDU tracking system.
Contact Information	Director of Military Outreach
Number of Openings	Numerous